

**NELSON TOWNSHIP**  
**Planning Commission Meeting**  
Nelson Township Municipal Building  
2 Maple Street  
Sand Lake, Michigan 49343

Wednesday, August 16, 2017  
7:00 P.M.

**MINUTES**

The regular Planning Commission meeting was called to order at 7:00 p.m. by Chairman McKown.

**Commissioners Present:** Stolk, McKown, Wier, Wall, Litwinchuk, Covell, Mahoney

**Commissioners Absent:** 0

**Also, Present:** Zoning Administrator Jerry Gross, Supervisor Britton, and the Township residents who signed the attendance sheet attached to these minutes.

**Approval of Agenda:** Stolk moved to approve the agenda but with the updates from the enforcement officer. Seconded by Wall Yes – 7, No – 0

**Approval of Minutes:** Weir moved to approve the July 19, 2017 minutes. Seconded by Wall. Yes – 6, No – 0, Mahoney abstained.

**Public Comment:** None.

**Public Hearing:**

- *Called to Order at 7:06pm – Closed at 7:07pm Review Draft No. 2 Proposed Private Road Ordinance*

Weir, with support from Stolk, to send the above Ordinance for Township Board Approval Yes – 7, No – 0

- *Called to Order 7:07pm – Closed at 7:08pm Proposed Private Road Ordinance*  
Stolk made a motion to send to the Township Board with the following changes Pg. 2, “intents of serving” changed to “providing access to”. Litwinchuk seconded.

Approval Yes – 7 with changes, No - 0

- *Called to Order at 7:10pm – Closed at 7:10pm Review Proposed Sign Ordinance Amendment*

Litwinchuk, made a motion to approve with the following changes, 10ft. set back (pg. 7) and 5 ft. set back (page 11), change all to 10 ft. set back. Send to Township Board for Approval, Wier seconded.

Approval Yes – 7 with changes, No – 0

**New Business:** None.

**Unfinished Business:**

Zoning Administrator Jerry Gross gave an Updates:

Bret Toppen Gravel Pit – Regarding the Surety Bond. Dean Wall offered to answer any question Bret may have. The board agreed that they need to help Bret in this process. Jerry will contact Bret and let him know his options.

White Pine Ridge – Inspections have been done at the development and they meet the requirement set by the Engineers and the board. 3 building permits have been issued. Stolk asked about the trees and landscape - unfortunately the weather for growing grass and trees has been very poor, due to lack of rain. Jerry pointed out the only 2 issues that our Engineer had, have been corrected. Stolk is worried about erosion.

**Comments from the Commissioners and Township Officials.**

Supervisor Britton spoke to the Planning Commission stating Laura hired a new clerk and Christine Witt was longer with Nelson Township, she will be missed dearly.

There was discussion amongst the Planning Commission, Supervisor Britton, and Zoning Administrator Gross, about not having a September Board Meeting.

**Adjournment.** Motion by Stolk, with support from Wall, to adjourn the meeting at 8:25 p.m. Yes – 7, No – 0.

The next regular Planning Commission meeting will be held on September 20, 2017 at 7:00 p.m.

Susan VanEnk  
Recording Secretary